

CASH RECEIPTS AND DISBURSEMENTS

BEGINNING CASH POSITION is the same figure as the **ENDING CASH POSITION** of prior month.

BEGINNING CASH POSITION

DATE: _____ AMOUNT: \$ _____

CASH RECEIPTS	AMOUNT	CASH DISBURSEMENTS	AMOUNT
Description		Description	
		Inventory Purchased	
		Salaries/Wages	
		Taxes (Total)	
		Insurance (Total)	
		Unsecured Loan Payments	
		Utilities (Total)	
		Rent	
		Professional Fee	
		Maintenance/Repair	
		Maintenance/Repair	
		OTHER DISBURSEMENTS (List)	
TOTAL CASH RECEIPTS		TOTAL DISBURSEMENTS	

ENDING CASH POSITION

DATE: _____ AMOUNT: \$ _____

PAYMENTS TO SECURED CREDITORS

_____ .. No Secured Debt

_____ .. No Secured Debt Payments Made During Reporting Period

_____ .. All Secured Debt Payments Made During Reporting Period Are Listed Below:

CREDITOR	COLLATERAL	DATE OF PAYMENT	AMOUNT
		AMOUNT	

PAYMENTS ON PRE-PETITION DEBT

_____ .. No payments have been made on pre-petition unsecured debt during the reporting period.

_____ .. All payments made on pre-petition unsecured debt during reporting period are listed below:

CREDITOR	COLLATERAL	DATE OF PAYMENT	AMOUNT

BANK ACCOUNTS

**ALL BANK STATEMENTS MUST BE ATTACHED
FOR EACH ACCOUNT. PLEASE REPRODUCE THIS PAGE
AND COMPLETE A SEPARATE PAGE FOR EACH ACCOUNT.
ATTACH BANK STATEMENT TO CORRESPONDING PAGE.**

Name of Bank: _____

Address: _____

Street and/or P. O. Box Number

City

State

Zip Code

Type of Account:
(i.e., Payroll, Tax, Operating): _____

Account Number: _____

DATE PERIOD BEGINS: _____

Ending Balance (per the attached
bank statement for this period) \$ _____

Outstanding Deposits and Other
Credits Not On Statement \$ _____

Outstanding Checks and Other
Debits Not On Statement \$ _____

Ending Reconciled Balance* \$ _____

DATE PERIOD ENDS: _____

Highest Daily Balance During Above Period \$ _____

*The sum of the ending balances of all accounts must reconcile with the Ending Cash Position on the Cash Receipts and Disbursements page.

SALARY/COMMISSION/INDEPENDENT CONTRACTOR PAYMENTS

Insiders* (List name(s) and describe type of insider):

NAME	TYPE	AMOUNT PAID
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Non-Insider Employees:

Type (i.e., Salaried, Wage)

	AMOUNT PAID
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Commission/Bonus Payments:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Independent Contractors:

NAME	TYPE	AMOUNT PAID
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

**Total Salary/Wage/Commission/
Payments**

\$ _____

* "Insider" is defined in 11U.S.C. Sec101(31)

SALES/ACCOUNTS RECEIVABLE

- I. Accounts Receivable Pending As of: _____
 (Date of Reporting Period)
- II. Sales (gross) During Reporting Period: \$ _____
- III. Collections of Accounts Receivable
 During Reporting Period: \$ _____
- IV. New Accounts Receivables Generated
 During Reporting Period: \$ _____

Pending Pre & Post Petition	Total	Collectible	Uncollectible
0-30 DAYS	\$	\$	\$
31-60 DAYS	\$	\$	\$
61-90 DAYS	\$	\$	\$
91-120 DAYS	\$	\$	\$
120 DAYS AND OVER	\$	\$	\$
TOTAL	\$	\$	\$

INVENTORY (Cost Basis)

Beginning Date: _____ Ending Date: _____

LIST BY CATEGORY OF INVENTORY USED FOR PRODUCTION OR RESALE*:

CATEGORY	BEGINNING	USED	ADDED	ADJUSTED	ENDING
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
TOTALS	\$	\$	\$	\$	\$

* Exclude capital items such as machinery and equipment and consumable items such as fuel and general supplies.

AFFIRMATIONS

1. Yes _____ No _____ All tangible assets of this bankruptcy estate are adequately and properly insured and all other insurance required by law or prudent business judgment are in force.
2. Yes _____ No _____ All insurance policies and renewals if applicable, have been submitted to the Bankruptcy Administrator.
3. Yes _____ No _____ All tax returns have been filed timely and payments made. Copies of returns have been filed post-petition have been submitted to the Bankruptcy Administrator.
4. Yes _____ No* _____ All post-petition taxes have been paid or deposited into a designated tax account.
5. Yes _____ No _____ New Debtor-In-Possession (DIP) bank accounts have been opened and have been reconciled.
6. Yes _____ No _____ New DIP financial books and records have been opened and are being maintained monthly and are current.

* If the response is "no", a listing must appear on the Accrued Post-Petition Liabilities sheet. The listing must include the name of the taxing authority, type of tax, the amount due and the period the tax was incurred.